

Inner Temple Mooting Society
2026/2027 Committee Applications - Information Document

Inner Temple Mooting Society Committee Overview

The Inner Temple Mooting Society is the student society responsible for mooting at the Inner Temple. The Committee has three core functions:

- Administrative Operation of the Society - including finances, communications, social media and social events;
- Organising Internal Mooting - including the Society's annual internal competitions, bespoke specialist mooting competitions and training programmes; and
- Managing External Mooting - including the participation of Inner Temple teams in major annual competitions, such as the Vis Moot, Jessup, ICC Moot, Telders and Sports Arbitration Moot, as well as smaller domestic and regional competitions.

Available Positions

The following positions are available on the 2026/2027 Committee in the extended application form:

- Librarian
- Treasurer
- Secretary
- Social Media Officer
- Internal Mooting Officer (x4)
- External Mooting Officer (x2)
- Internal Training Officer (x1)
- External Training Officer (x1)

To find out more about what each position entails please read **Appendix A** below.

How to Apply

To apply for any of the above position(s) on the 2026/2027 Committee, please complete this application form (<https://forms.gle/yqiFKF3yYkCNp1pa9>) by Wednesday 7 October 2026 17:00 UTC+1! Please only complete one form, irrespective of the number of positions for which you apply.

As part of the application form, you will be required to submit the following:

- Cover Letter

- CV
- Understanding of Commitment Form

To find out more about what your Cover Letter and CV should include please read **Appendix B** below.

Appendix A - Committee Role Descriptions

Administration Sub-Committee

Librarian

- The Librarian is responsible for maintaining the committee's library of moot problems.
- The Librarian shall, as directed by the committee, liaise directly with practitioners to aid in the writing of the problems for internal competitions.

Treasurer

- The Treasurer is responsible for the annual budget of the Society and the management of student expenses.
- The Treasurer shall regularly update the online budget including with respect to incoming transactions, outgoing transactions, and sponsorship. The Treasurer must also process all expenses submitted by the Society's membership.

Secretary

- The Secretary is responsible for minuting the Society's Committee meetings, and shall ensure all minutes are distributed to the full committee and Master of Mooting at the conclusion of each meeting.
- The Secretary shall also arrange social events for the Society's membership.

Social Media Officer

- The Social Media Officer is responsible for maintaining the Society's social media presence, online branding and increasing student engagement.
- The Social Media Officer shall publish suitable posts on social media platforms regarding recent news, upcoming applications, and general mooting opportunities.

Internal Mooting Sub-Committee

Internal Mooting Officer(s)

- All Internal Mooting Officers are responsible for assisting in the organisation of the Society's internal flagship competitions.
- Each Internal Mooting Officer shall also manage the organisation of specialist internal moots throughout the year.

Internal Training Officer

- The Internal Training Officer is responsible for arranging internal training programmes for the Society's membership throughout the academic year, and preparing training resources.
- The Internal Training Officer shall also arrange bespoke training where requested by the Society or the Inn.

External Mooting Sub-Committee

External Mooting Officer(s)

- All External Mooting Officers are responsible for assisting in the organisation of teams to represent the Inn at external competitions.
- Each External Mooting Officer shall also manage partner matching services for the Society's membership where suitable.

External Training Officer

- The External Training Officer is responsible for arranging practitioner and student coaches to support the external competition teams both in the preparation of their written submissions and the delivery of their oral arguments.
- The External Training Officer shall also arrange bespoke training where requested by the Society or the Inn.

Appendix B - Application Form Requirements

Cover Letter

- ***Cover letters must not exceed one side of A4.***
- All information contained in your cover letter must be true, and must reflect your own experience and views. You must not use AI to generate the content of, or write, your cover letter. The substance of the application must be your own work.
- Your cover letter should address the following:
 - Why you wish to apply for the role(s) you are applying for;
 - Why you believe you would be a good candidate for the role(s);
 - Any experience or skills you consider relevant to the role(s); and
 - What you would hope to do or achieve in the role(s), if appointed (optional).

CV

- ***CVs must not exceed two sides of A4.***
- CVs may take any format the applicant prefers, but should include, where relevant:
 - Educational background;
 - Mooting and public speaking experience;
 - Work and professional experience; and
 - Leadership and volunteering experience.